



Conflict of Interest Policy for International Bible Training College (IBTC)¹

The following policy was agreed by the IBTC trustees 13th March 2026. We will review this policy **biennially** and as part of this process will ensue that all our procedures, particularly in relation to any Conflict of Interest of the trustees are up to date.

We will record any 'trustee's Conflict of Interest' in the IBTC's 'Register of Interests'. As trustees of the IBTC, we are committed to the integrity and transparency of all negotiations that relate to the operation of the IBTC.

The following are the details of that commitment :- (taken from the Memorandum of association of the IBTC November 2016)

4.4 Subject to article 4.5, any trustee who becomes a conflicted trustee in relation to any matter must:

- a) declare the nature and extent of their interest at or before discussions begin on the matter;
- b) withdraw from the meeting for that item unless expressly invited to remain in order to provide information;
- c) not be counted in the quorum for that part of the meeting;
- d) withdraw during the vote and have no vote on the matter.

4.5 When any trustee is a conflicted trustee, the trustees who are not conflicted trustees, if they form a quorum without counting the conflicted trustee and are satisfied that it is in the best interests of the Charity to do so, may by resolution passed in the absence of the conflicted trustee authorise the conflicted trustee, notwithstanding any conflict of interest or duty which has arisen or may arise for the conflicted trustee, to:

would need a 'Conflict of Interest Policy' for the trustees sitting on both boards – Agreed. This could be very simple? It could simply be that if anything on the agenda that is a conflict of interest that (1) It would need to be declared at the start of the meeting as a conflict of interest and (2) the person would be asked to leave the meeting while the item is discussed/or a decision made by other IBTC Trustees.

- a) continue to participate in discussions leading to the making of a decision and/or to vote; or b) disclose to a third party information confidential to the Charity; or
- c) take any other action not otherwise authorised which does not involve the receipt by the conflicted trustee or a Connected Person of any direct or indirect payment or material benefit (whether or not from the Charity); or
- d) refrain from taking any step required to remove the conflict.

¹ In all the following text International Bible Training College (IBTC) is referred to as IBTC. The college's trading name is IBTI.

4.6 This article 4 may not be amended without the prior written consent of the Commission. Additional paragraph :-

'In circumstances where a trustee has a significant, ongoing and irreconcilable conflict, and where such personal or outside interest, relationship or responsibility significantly impedes the trustee's ability to carry out his or her fiduciary responsibility to IBTC, resignation from the Board or removing the conflicting interest may be appropriate and/or required.'

Declaration by the IBTC trustees/Directors to abide by the above commitments signed on their behalf by:

Signed: Simon Pastorello	_____	Date : <u>13.03.2026</u>
Signed: John Whyte	_____	Date : <u>13.03.2026</u>
Signed: Bernard Lewis	_____	Date : <u>13.03.2026</u>

Origin of Reference :- Memorandum of association of the IBTC and Gov doc 'Conflict of Interests' cc29 - 13th November 2016

Please read this in context with all 5 IBTC Policy Documents that are already in place: General Statement of Health and Safety - General Statement of Safeguarding Policy, General statement of Risk Management and General Statement of Conflict of Interest for the trustees. These Statements and Policies form the back bone of 'Good Working Practices' which are already in place, and cover the details and correct procedures to be followed to reduce the risks to the students and staff and ultimately the IBTC and it's legal standing with the Charity Commission.

Next review :- 11th June 2027